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Date:- 9 January 2019

Ref:-UK withdrawal from the EU (Brexit)

Dear Customer,

As you are no doubt aware, the UK is set to leave the European Union at 11pm on 29th March 2019. The way in which the UK will leave the EU remains unclear and as a result Cardel has for some time been preparing plans to ensure that Cardel are able to support our customers through this period no matter what the outcome might be.

Your Cardel Sales contact will be in touch with you directly in the coming days and weeks to discuss our preparations with you and to plan your order requirements for this period. Cardel will send you a copy of our Brexit strategy document which explains our preparations in order to assure you that Cardel are fully prepared to support your needs.

In the meantime, please see below some key points of Cardel preparation.

- Cardel has built up stock of all raw materials that are used in production of our products
- Stock levels of our finished products have been significantly increased
- Cardel has built up stock of finished products in overseas locations
- Additional production capacity has been put in place for our customers short to medium term needs
- A detailed Logistics review has been carried out with Freight Forwarders in consideration to UK Government advice / publications

Cardel recommends that its customers take a proactive approach and consider their requirements for Cardel products leading up to and after the 29th March. Our suggestion is that you place orders where required to ensure that you have adequate stocks onsite at your premises to cover the initial period following the UK withdrawal from the EU. This is particularly true for "made to measure" products such as Lamination Plates and Pads.

Cardel has put in place additional production capacity for these items to ensure that goods can be produced and despatched prior to the 29th March. This will ensure that in a “No Deal” scenario these goods do not get delayed at Port / Customs, which it is believed may be a potential point of risk in that scenario.

As I stated above, your Cardel Sales contact will be in touch with you regularly in the next days and weeks to ensure that you are fully supported through this transitional period for the UK

Thankyou for your support and understanding and be assured that Cardel is working actively to ensure that our support and deliveries to you are as seamless as possible during the coming period.

Yours faithfully

Marshall Haldane
CEO Cardel